



## The 29th ifva Awards Details and Regulations

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**Application and Work Submission Deadline:**  
**9 October 2023 (Monday) 6:00pm (Hong Kong Time)**

**ifva**  
Hong Kong Arts Centre

#### Enquiry

✉ ifva@hkac.org.hk ☎ + 852 2824 5329

✉ **ifva**, 8/F Hong Kong Arts Centre, 2 Harbour Road, Wan Chai, Hong Kong

🕒 10:30 am - 6:30pm Monday to Friday

## I. Basic Rules & Regulations

- Hong Kong Arts Centre is the Organiser of “The 29th **ifva** Awards” and “The 29th **ifva** Festival”. The terms “Organiser” and “ifva” shall mean Hong Kong Arts Centre and may be used interchangeably in this Details and Regulations.
- There are 5 categories in “The 29th **ifva** Awards” including the Open Category, Youth Category, Animation Category, Media Art Category and Asian New Force Category.
- To ensure fairness, jurors are not allowed to take part in competition where he/she is a member of the jury panel of any category (each a “**Jury Panel**”), and staff of “The 29th **ifva** Awards” are not allowed to take part in the competition.
- There is no restriction on the number of Entries submitted by each Entrant, but each Entry can only be entered for one category. The terms “Entry” shall mean a Work together with all the supporting materials submitted by an Entrant and the term “Entrant” shall mean a person submitting an Entry.
- Works that have been showcased, entered, or have won prizes in other contests may also be accepted. The term “Work” shall mean the work submitted by an Entrant.
- Works that have been submitted to previous **ifva** Awards will not be accepted.
- The submission deadline is **9 October 2023 (Monday), 6:00pm (Hong Kong Time)**. An Entry duly submitted shall be final. No further revision or amendment and/or exchange of version to the submitted copy shall be made.
- Once the Entry is submitted, no Entrant is allowed to withdraw unless with written consent from the Organiser.
- Winning Entries are assessed and decided by the Jury Panel of the respective categories.
- The Organiser and Jury Panel reserve the right to, and may at their absolute and sole discretion, disqualify any Entrant/awardee that submits false, misleading, dishonest or untrue information and/or failed to comply with the rules and regulations of this competition stipulated herein. The decisions of the Organiser and Jury Panel shall be final and conclusive.
- The submission of the Entry to the **ifva** implies acceptance of these Details and Regulations. In the event of any discrepancies between the English and Chinese versions of these Details and Regulations, the English version shall prevail. The Organiser has the sole and absolute discretion to make final decision in relation to issues which have not been covered in these Details and Regulations, the Entry Form and the Work Submission Form. The Organiser reserves the right to revise such regulations and forms from time to time. And reserves the right to make changes to the arrangements of the “The 29th **ifva** Awards” and/or “The 29th **ifva** Festival” at any time without any prior notice.

## II. Eligibilities and Requirements

Category	Division	Entrant Eligibility	Eligibility in Case of Joint-Entrants	Entry Requirements
<b>Short Film</b>				
Open Category	Hong Kong only	<ul style="list-style-type: none"> <li>Age of 18 or above</li> <li>Hong Kong permanent resident<sup>1</sup></li> </ul>	<ul style="list-style-type: none"> <li>At least one of the Joint-Entrants<sup>7</sup> must be at the age of 18 or above</li> <li>At least half of the Joint-Entrants<sup>7</sup> must be Hong Kong permanent residents<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>Must be produced or updated on or after 1<sup>st</sup> October, 2022</li> <li>Maximum running time of 30 minutes (including end credits)</li> <li>No restriction on shooting format</li> <li>Any type of film (such as fiction, documentary, experimental) except commercials</li> <li>Must be with English subtitles</li> </ul>

Category	Division	Entrant Eligibility	Eligibility in Case of Joint-Entrants	Entry Requirements
Youth Category	Hong Kong only	<ul style="list-style-type: none"> <li>Age of 17 or below<sup>2</sup></li> <li>Hong Kong permanent resident<sup>1</sup></li> </ul>	<ul style="list-style-type: none"> <li>All Joint-Entrants<sup>7</sup> must be at the age of 17 or below<sup>2,3</sup></li> <li>At least half of the Joint-Entrants<sup>7</sup> must be Hong Kong permanent residents<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>Must be produced or updated on or after 1<sup>st</sup> October, 2022</li> <li>Maximum running time of 30 minutes (including end credits)</li> <li>No restriction on shooting format.</li> <li>Any type of film and animation (such as fiction, documentary, experimental) except commercials</li> <li>Must be with Chinese or English subtitles in case the dialogue of the Entry is not in Cantonese</li> </ul>
Asian New Force Category	Asia only	<ul style="list-style-type: none"> <li>No age restriction</li> <li>National / permanent resident of any Asian country or region (excluding Hong Kong)<sup>4</sup></li> </ul>	<ul style="list-style-type: none"> <li>At least half of the Joint-Entrants<sup>7</sup> must be nationals / permanent residents of Asian countries and regions (excluding Hong Kong)<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>Must be produced or updated on or after 1<sup>st</sup> October, 2022</li> <li>Maximum running time of 30 minutes (including end credits)</li> <li>No restriction on shooting format</li> <li>Any type of film (such as fiction, documentary, experimental) except commercials</li> <li>Must be with English subtitles</li> </ul>
<b>Animation</b>				
Animation Category	Hong Kong and Asia <sup>5</sup>	<ul style="list-style-type: none"> <li>No age restriction</li> <li>Hong Kong permanent resident<sup>1</sup> or National / permanent resident of any Asian country or region<sup>4</sup></li> </ul>	<ul style="list-style-type: none"> <li>At least half of the Joint-Entrants<sup>7</sup> must be Hong Kong permanent residents or nationals / permanent residents of Asian countries and regions<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>Must be produced or updated on or after 1<sup>st</sup> October, 2022</li> <li>Must be animation works</li> <li>No restriction on production format and animation technique</li> <li>Any type of animation (such as fiction, documentary, experimental) except commercials</li> <li>Must be with English subtitles</li> </ul>
<b>Media Art</b>				
Media Art Category	Hong Kong and Asia <sup>5</sup>	<ul style="list-style-type: none"> <li>No age restriction</li> <li>Hong Kong permanent resident<sup>1</sup> or National / permanent resident of any Asian country or region<sup>4</sup></li> </ul>	<ul style="list-style-type: none"> <li>At least half of the Joint-Entrants<sup>7</sup> must be Hong Kong permanent residents or nationals / permanent residents of Asian countries and regions<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>Must be produced or updated on or after 1<sup>st</sup> October, 2021</li> <li>Must be a completed work</li> <li>Media Art works can be in all forms and formats, including but not limited to digital art, interactive media, computer game, sound art, kinetic art, Virtual Reality (VR) and any other time-based installations</li> <li>Concept and design of work, demo video, technical requirement, set up plan and diagram are required to be submitted for assessment</li> <li>The documents and video must be in English or with English subtitles</li> </ul>

**Notes:**

1. A person who holds a Hong Kong permanent identity card and has the permanent right of abode in the HKSAR.
2. A person at the age of 17 or below on or before 31<sup>st</sup> December 2023.
3. All Joint-Entrants must be at the age of 17 or below, otherwise the Organiser has the right to transfer such Entry to such category it deems appropriate and has the final decision on the Entry's eligibility.
4. A person who holds a passport of any of the following Asian countries and regions, and has the permanent right of abode thereof: Afghanistan; Armenia; Azerbaijan; Bahrain; Bangladesh; Bhutan; Brunei; Cambodia; China; China (Macau S.A.R.) ; Cyprus ; East Timor (Timor-Leste); Georgia; India; Indonesia; Iran; Iraq; Israel; Japan; Jordan; Kazakhstan; North Korea; Kuwait; Kyrgyzstan; Laos; Lebanon; Malaysia; Maldives; Mongolia; Myanmar; Nepal; Oman; Palestine, Pakistan; Philippines; Qatar; Saudi Arabia; Singapore; Sri Lanka; South Korea; Syria; Taiwan; Tajikistan; Thailand; Turkey; Turkmenistan; United Arab Emirates; Uzbekistan; Vietnam; Yemen. (List of Asian countries and regions is taken from United Nations: <https://unstats.un.org/unsd/methodology/m49/#fn1>)
5. Entries from Hong Kong and Asia Divisions under the same category will be assessed together.
6. If an Entry has the same number of joint-Entrants from Hong Kong and Asian countries, such joint-Entrants may decide among themselves which category / division the entry shall enter.
7. Entrants must be the film director or main creator/ artist of the Work.
8. Works that have been submitted to previous ifva Awards will not be accepted.

### III. Awards & Prizes

Category		Open	Youth	Animation	Asian New Force	Media Art
<b>Finalist (Ten)</b>		One Finalist Certificate will be granted. Works will be showcased during "The 29th ifva Festival".				
<b>Awards</b>	<b>Gold Award (One)</b>	- HK\$20,000 Cash Prize - One Trophy	- HK\$3,000 Cash Prize - One Trophy	- HK\$20,000 Cash Prize - One Trophy	- HK\$20,000 Cash Prize - One Trophy	- HK\$20,000 Cash Prize - One Trophy
	<b>Silver Award (One)</b>	- HK\$10,000 Cash Prize - One Trophy	- HK\$2,000 Cash Prize - One Trophy	- HK\$10,000 Cash Prize - One Trophy	- HK\$10,000 Cash Prize - One Trophy	- HK\$10,000 Cash Prize - One Trophy
	<b>Special Mention</b>	- One Certificate	- One Certificate	- One Certificate	- One Certificate	- One Certificate
	<b>Other</b>		- One Certificate to the recipient of Enthusiastic Award			

Remarks:

1. In the event of more than one Entry receiving an award, the Organiser reserves the right to redistribute the cash prizes according to the original ratio among specific awards assigned to the category. Each award must not exceed its ceiling amount. Whom to be awarded the prize will be decided by the Jury Panel of each category.
2. The Jury Panel reserves the right to withhold an award if they find none of the Entry merits a particular award and prize.

### IV. Copyright

1. All Entrants must be the sole and exclusive owner of the copyright in the Entry. If the copyright of an Entry is owned by more than one person, or by a third person / party, please submit the Entry together with authorisation letter(s) from all the copyright holder(s) of such Entry to the ifva for the purpose of verifying its entry eligibility. Entries should not infringe any rights of any third party. The ifva shall not be liable for any damages caused by the Entrants to any third party for the Entrants' infringement(s) of any rights of any third party. The Entrants shall indemnify in full and hold the ifva and its staff harmless from any claims caused by such infringement.
2. All Entrants should only use a third party's music excerpts, images or film/video segments in the Entry with the prior written consent of the relevant third party. Entrants must acknowledge any authorised use of music excerpts, images or film/video segments in the Entry in accordance with relevant copyright laws. The Organiser shall not be responsible whether directly or indirectly for any liability arising whatsoever or howsoever from any violation of any copyright laws. Entrants agree and undertake to accept and be responsible for all such liability arising therefrom.
3. For details about the Copyright Ordinance (Chapter 528 of the laws of Hong Kong), please visit [www.legislation.gov.hk](http://www.legislation.gov.hk).

## V. Sponsorship / Funding

1. If the Entry is sponsored and/or funded by any organisation(s) and/or college(s), the nature and details of such sponsorship and/or funding must be stated in the Work Submission Form.
2. Entrants must ensure that the sponsor(s) and/or funder(s) will not interfere with their creativity and production.

## VI. Application & Work Submission

### Account Creation on Online Systems

1. All Entries must be applied and submitted via designated online systems:

Categories / Divisions	Designated System
<ul style="list-style-type: none"> <li>• Open Category</li> <li>• Youth Category</li> <li>• Animation Category (Hong Kong Division)</li> <li>• Media Art Category</li> </ul>	<b>ifva Awards Online System</b> (www.ifva-awards.com)
<ul style="list-style-type: none"> <li>• Animation Category (Asia Division)</li> <li>• Asian New Force Category</li> </ul>	<b>FilmFreeway</b> (www.filmfreeway.com/ifvafestival)

2. Each Entrant needs to register for an account on the designated system:
  - a. For the **ifva Awards Online System**, click “Register” on the top menu, and follow the instructions sent via email.
  - b. For FilmFreeway, click “Sign up” on the top menu, and follow instructions sent via email.

### Entry Creation

3. Each Entry must be submitted to the designated system. Entrants should provide information about the Entry and upload relevant files as per the instructions provided by the relevant system. **Only ONE account** is needed for multiple Entries.
4. An Entrant must upload copies of identification documents (Hong Kong Permanent Identity Card or passport depending on the Entrant’s eligibility requirements) to the designated system:
  - a. In case there is more than one Entrant to an Entry, all Joint-Entrants should upload copies of their identification documents.
  - b. For FilmFreeway, identification documents should be uploaded under “Files and Attachment” on the “View Project” interface. For the **ifva Awards Online System**, please follow instructions provided by the system.
  - c. All identification documents uploaded are for the purpose of eligibility verification only, and will be duly destroyed subsequently.

### Submission of Documents for Media Art Works

5. An Entrant entering the Media Art Category must provide a document in English, either PDF or MS Word format which contains the following:
  - a. Concept and design
  - b. Technical requirements (list of software and/or hardware that will be applied in production and presentation of the work)
  - c. Set-up plan and diagram
  - d. Link to your demo video

### Submission of Short Films and Animations via Vimeo or FilmFreeway

6. If an Entrant submits an Entry by uploading to Vimeo or FilmFreeway, the following requirements should be met:
  - a. Resolution: 1280 x 720
  - b. Video codec: H.264
  - c. Bitrate: 4000kbps
  - d. Format: MOV or MP4
  - e. Size: not exceeding 4.7GB
7. For an Entrant who submits an Entry via Vimeo, **the video link and password (if any) provided must remain valid from the date of submission until the date of announcement of finalists by the ifva. An Entry will not be considered if the link or the password is invalid for any reason.**
8. If the work includes installation or performative elements, the Entrant can submit the concept and design of work, demo video, technical requirement, set up plan and diagram as reference.

#### **Submission of Short Films and Animation via DVD or USB**

9. If an Entrant submits an Entry by sending a DVD or USB copy to the Organiser, the following requirements must be met:
  - a. Each DVD or USB should contain only the Entry. Any making-of or trailer should not be included.
  - b. Each DVD or USB should contain only one Entry. If you are submitting more than one Entry, separate discs or USBs should be used.
  - c. Entry Number, Entrant Name and Entry Title should be marked clearly on each DVD or USB.
  - d. Copies of DVDs and USBs should be accompanied by a printed "Work Summary" for each Entry, which can be accessed for printing by clicking "More" under each Entry on the "Entry Summary" page on the **ifva** Awards Online System.
10. Copies of DVD or USB must reach the Organiser at the following address by **9 October 2023 (Monday), 6:00pm (Hong Kong Time)**:

✉ **ifva, 8/F Hong Kong Arts Centre, 2 Harbour Road, Wan Chai, Hong Kong**

or, in case of sending by post, with the postmark dated on or before **9 October 2023 (Monday)**.

#### **Completion of Submission**

11. To submit an Entry, the Entrant must click "Submit" on the **ifva** Awards Online System or "Add to Cart and Checkout" / "Complete Order" on FilmFreeway. An Entry is not considered having entered the **ifva** Awards unless the Entrant has performed the aforementioned action.
12. All Entries must be submitted on the designated online systems by **9 October 2023 (Monday), 6:00pm (Hong Kong Time)**. Late submission, incomplete applications or applications not accompanied with the required documents will not be accepted.
13. An Entry's eligibility to enter the Awards is contingent upon the receipt by the Organiser of all required documents and materials specified herein on or before **9 October 2023 (Monday), 6:00pm (Hong Kong Time)**.
14. An Entrant shall bear the sole responsibility for any error occurred or omission in submitting the Entry.
15. The DVD or USB screener(s) submitted by the Entrant will not be returned.
16. An Entry duly submitted shall be final. No further revision or amendment and/or exchange of version to the submitted copy shall be made.

#### **Entry Fee**

17. For Entrants of the Asian New Force Category and the Animation Category (Asia), **an Entry Fee** shall apply upon submission. This Entry Fee is not refundable under any circumstances.

## VII. Entry Presentation & Archive

1. For Entries which are to be shortlisted as Finalists or awarded in “The 29th **ifva** Awards” or selected for presentation in “The 29th **ifva** Festival”, the Organiser and its sponsors and partners shall have the right to use no more than 3 minutes of footage or 10% of the total running time of the Entry, whichever is longer, and the text and images provided with the applications for promotional purposes in any and all media, and the Entrants shall have no right to claim copyright for such use by the Organiser.
2. For Entries which are to be awarded in “The 29th **ifva** Awards” or selected for presentation in “The 29th **ifva** Festival”, the Organiser has the right to:
  - a. present the Entry at “The 29th **ifva** Festival”; and
  - b. arrange local and overseas non-commercial presentation and curate programme on online platform within a year after the award presentation ceremony, provided that the Organiser shall have duly notified the Entrants as such.
3. Under the Film Censorship Ordinance (Cap. 392), all films and video work for screening or exhibition must be submitted to the Office for Film, Newspaper and Articles Administration for examination.
4. Finalist Works from Open Category, Youth Category, Animation Category and Asian New Force Category must be showcased in “The 29th **ifva** Festival” in 2024 at the designated screening venue to compete for awards at “The 29th **ifva** Awards” after the Finalist Works have been granted approval by the Film Censorship Authority (FCA). A high resolution (1920 x 1080) presentation copy (ProRes MOV) of the Entry should be sent to the Organiser in December 2023. The screening version must be identical to the version submitted for the competition.
5. Finalist Works from Media Art Category must be showcased in “The 29th **ifva** Festival” in 2024 at the designated exhibition venue to compete for awards at “The 29th **ifva** Awards” after the Finalist Works have been granted approval by the Film Censorship Authority (FCA). The exhibition scale of the Entry may be adjusted due to limitations of the gallery space and may have to accommodate other works that are being showcased. Entrants who are selected as finalists shall be responsible for the artwork set-up, and any materials and equipment needed. The Organiser will only provide basic on-site support.
6. The Organiser has the final decision on the presentation arrangement of the Entries
7. Any use of the Entries for any commercial purposes will be subject to the conclusion of a separate agreement between the Organiser and the copyright owner of the particular Entry.
8. Unless otherwise objected by the Entrant in writing, the Organiser has the perpetual right to keep one copy of each Entry for educational, archival and research purposes.
9. Unless otherwise objected by the Entrant in writing, the Entrant agrees and acknowledges that Hong Kong Film Archive has the perpetual right to keep one copy of each awarded Entry for archival and research purposes, and agrees and acknowledges that the Organiser has the perpetual right to provide his/her contact details to Hong Kong Film Archive for the aforesaid arrangements.

## VIII. Timeline

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|---|--|
| 9 October 2023 (Monday),<br>6:00pm (Hong Kong Time) | • Application and Work Submission Deadline |
| November to December 2023                           | • Finalist Selection Jury Meeting          |

December 2023

- Announcement of finalists' result  
(Finalists will be notified individually)

February to March 2024

- Awards Selection Jury Meeting
- "The 29th **ifva** Festival"

March 2024

- "The 29th **ifva** Awards Presentation Ceremony"  
(Announcement of the results)